

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

May 15, 2014

The Mississippi Department of Information Technology Services Board met in the Board Room of the ITS Office Building, 3771 Eastwood Drive, Jackson, Mississippi 39211, on Thursday, May 15, 2014, at 11:00 a.m.

Members Present:

Rodney Pearson, Chairman

Thomas A. Wicker, Vice-Chairman

D. Shane Loper

June Songy

J. Keith Van Camp

Legislative Advisors Present:

Representative Gary V. Staples

Legislative Advisors Not Present:

Senator Sampson Jackson, II

Staff Members Present:

Craig Orgeron, ITS Executive Director

Michele Blocker, ITS Chief Administrative Officer

Roger Graves, ITS Chief Operations Officer

Lynn Ainsworth, Information Systems Services (ISS) Division Director

Laura Pentecost, Data Services Division Director

Steven Walker, Telecomm Services Division Director
Jay White, Information Security Division Director
Donna Nead Rogers, Special Assistant Attorney General
Tina Wilkins, ISS Procurement Process Specialist
Renee Murray, ISS Procurement/Consulting Team Leader
Tangela Harrion, ISS Technology Consultant
Anthony Hardaway, ISS Procurement/EPL Team Leader
Paula Conn, ISS Technology Consultant
Teresa Washington, ISS Technology Consultant
Patti Irgens, ISS Technology Consultant
Debra Spell, ISS Technology Consultant
Kenny Wilson, ISS Technology Consultant
Jill Chastant, ISS Technology Consultant
Ben Garrett, ISS Technology Consultant
Debra Brown, IT Planning Coordinator
Kevin Gray, IT Planning Coordinator
Gina Sullivan, Internal Services Division
Leslie Swilley, Internal Services Division
Caren Brister, Strategic Communications
AliceClaire Thompson, Strategic Communications
Gary LeBlanc, Infrastructure Planning Architect
Jerry Guillory, Business Relationship Manager
Pam Sinclair, Data Services Division

Others Present:

Cathy Huff, Mississippi Institutions of Higher Learning

Steve McClellan, Delta State University

David Chou, University of Mississippi Medical Center

Cindy Crocker, Mississippi Department of Finance and Administration

Becky Thompson, Mississippi Department of Finance and Administration

David Pitcock, Mississippi Department of Finance and Administration

Dale Smith, Mississippi Department of Employment Security

Mohammed Jalaluddin, Mississippi Department of Employment Security

Ed Gogel, Presidio

Tim Ross, Presidio

Karen Newman, The Clay Firm

Brent Duncan, AT&T

Mike Kling, Cisco

Clinton Dear, Cisco

Brad Stromp, Dell

David Lynn, Dell

Mary Tucker, BCI

Jordan Nohra, BCI

Jackson Jordan, Logista

Nathan Frey, STA

Lou Ansaldi, NASWA ITSC

Scott Putnam, eSoftware Solutions

Terry Freeze, eSoftware Solutions

Mark McLemore, EMC

Rodney Pearson called the meeting to order and asked guests to introduce themselves.

Agenda Item No. 1: Rodney Pearson directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on April 17, 2014.

On motion by Tom Wicker and second by Keith Van Camp that the minutes of the April 17, 2014 meeting be approved as written:

Motion carried; unanimously.

Agenda Item No. 2: Jill Chastant and Steve McClellan, VP Finance and Administration, presented Project No. 41330, requesting approval of an exemption for **DELTA STATE UNIVERSITY (DSU)** to request proposals for the acquisition of technology management services and continuation of the Agreement with Ellucian Company L.P. for technology management services. The staffs of ITS and DSU jointly recommend approval of the exemption request at a total estimated five-year lifecycle cost of \$8,500,000.00. DSU will solicit proposals in accordance with all statutory requirements for such acquisitions. The staffs of ITS and DSU also jointly recommend approval of the continuation of the Agreement with Ellucian Company L.P. through June 30, 2015, in an amount not to exceed \$1,700,000.00.

On motion by June Songy and second by Shane Loper that the staff recommendations be approved:

Motion carried; unanimously.

Agenda Item No. 3: Patti Irgens and David Chou, CIO, presented the recommendation for Project No. 41241, submitted under the ITS Planned Purchases Procedure for Fiscal Years 2014 through 2016 by **THE UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of the planned purchases request to purchase a three-year Campus Agreement using the Microsoft Express Products List from Dell at a cost not to exceed \$3,898,190.46 during Fiscal Years 2014-2016.

On motion by Shane Loper and second by Keith Van Camp that the staff recommendation be

approved:

Motion carried; unanimously.

Agenda Item No. 4: Patti Irgens, Becky Thompson, DFA Deputy Executive Director, and Cindy Crocker, MAGIC Project Director, presented Project No. 41301, recommendation for RFP No. 3542-41301 for the continuation of the Agreement with Salvaggio, Teal & Associates (STA Consulting) for the acquisition of Independent Validation and Verification services for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of the continuation of this Agreement with STA Consulting through December 31, 2015, in an amount not to exceed \$2,193,777.00 for the acquisition of Independent Validation and Verification services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$11,835,178.35.

On motion by Tom Wicker and second by Shane Loper that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 5: Ben Garrett, Becky Thompson, DFA Deputy Executive Director, and Cindy Crocker, MAGIC Project Director, presented the request for delegating to the ITS Executive Director approval of the awards for Letter of Configuration (LOC) No. 40607 based on General RFP No. 3742, for the acquisition of professional services to assist in supporting ongoing MAGIC operations following Phase I Go-Live for the Magic Project Office of the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly request that the approval of the contract awards for this project be delegated to the ITS Executive Director at an amount not to exceed \$5,574,400.00.

On motion by Tom Wicker and second by June Songy that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 6: Dale Smith, Deputy Executive Director and Chief Financial Officer, Mohammed Jalaluddin, and Lou Ansaldi briefed the ITS Board on the **MISSISSIPPI DEPARTMENT OF EMPLOYMENT SECURITY (MDES) Unemployment Insurance (UI) System and UI Modernization Consortium.**

The Board acknowledged Agenda Item No. 7 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

The Board discussed Agenda Item No. 8 regarding verification of quorum for next ITS Board Meeting scheduled for Thursday, June 19, 2014.

On motion by Tom Wicker and second by Keith Van Camp that the following per diem and expenses be approved:

Shane Loper - per diem and expenses for 1 day;

Board Meeting, May 15, 2014.

Rodney Pearson - per diem and expenses for 1 day;

Board Meeting, May 15, 2014.

June Songy - per diem and expenses for 1 day;

Board Meeting, May 15, 2014.

Keith Van Camp - per diem and expenses for 1 day;

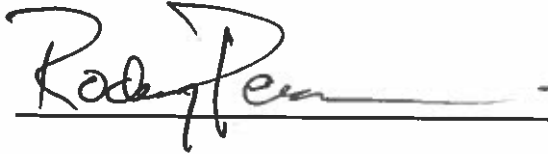
Board Meeting, May 15, 2014.

Tom Wicker - per diem and expenses for 1 day;

Board Meeting, May 15, 2014.

Motion carried; unanimously.

There being no further business, the meeting was adjourned by Rodney Pearson.

A handwritten signature in dark ink, appearing to read "Rodney Pearson", written over a horizontal line.

Rodney Pearson, Chairman

A handwritten signature in dark ink, appearing to read "Tom Wicker", written over a horizontal line.

Tom Wicker, Vice-Chairman